

Appendix 1
NOTES & ACTIONS

Action Notes - Malmesbury Community Area Transport Group (CATG) Meeting 17 April 2012

	Item	Notes	Action
	Attendance	Councillors John Thomson, Toby Sturgis & Simon Killane, Martin Rea (Vice Chairman Sherston PC and M&VCAP), Catherine Doody (Malmesbury TC), Ellen Blacker (Dauntsey PC), Fiona Rivers (Startley), Melvyn Hourigan (Startley), Roger Budgen (St Paul Malmesbury Without PC), Roger Baker (Leigh PC), Malcolm Beaven, Spencer Drinkwater Martin Rose & Miranda Gilmour	
	Apologies	Cllrs Carole Soden, John Marsh (Ashton Keynes PC), Sid Jevons and Paul Worthen (Great Somerford PC), Michael Bromley-Gardner and Tony Hynes (Charlton PC)	
1	Review of 2011/12 Schemes	Dauntsey scheme had been completed. North End Ashton Keynes had been completed apart from the high friction surface which was about to be put down. The White Hart scheme at Ashton Keynes was complete apart from fitting an electrical connector	
2	Budget	The 2011/12 balance was £2,700. Malmesbury area board allocated £10,000 from their 2011/12 budget on 7 March 2012 towards pedestrian safety in Sherston and Tetbury Hill, Malmesbury. The CATG budget for 2012/13 is £13,360. Total CATG budget for 2012/13 = £26,060	All
3	Parish Council contributions 2011/12	It was agreed that some indication of the contribution looks for from town/parish councils would be helpful. It was agreed that CATG would look for 25%, and where a bit more could be offered to enable fast tracking.	All including town/parish councils to note
4	Update on CATG schemes		
	Footpath (from Broadfields Farm entrance to Dauntsey Road) Great Somerford	Parish council do not view this route as a local priority for funding. As funding from S106 was only a part contribution and CATG did not consider it a priority either - agreed not to pursue	Miranda to remove from list
	Tetbury Hill near Filands homes, Malmesbury . Consideration of pedestrian safety to cross road	£5,000 was awarded from the area board on 7 March area board to this scheme	Martin Rose , Principal Highway Engineer to work up scheme for 12 June CATG

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	Pedestrian safety in Sherston High Street	£5,000 was awarded from the area board on 7 March area board to this scheme. Local consultation been undertaken. Martin suggested than rather a phased scheme that a mini enhancement scheme should be considered taking in the area from the Old School/Post Office to the Rattlebone. CATG might consider this for a substantive bid. The whole project might cost £30,000. CATG could contribute £5,000 and perhaps Sherston parish council £10,000.	Martin Rose to send plans for substantive scheme to the parish council. Parish council (Martin Rea) to consult on the whole scheme and consider financial contribution. CATG to consider at 12 June CATG
	Wood Lane, Brinkworth HGV/Speed	CATG considered this largely to be a freight issue	Miranda to check whether this site was on the list for further consideration
	Barley Close and Parliament Row, Malmesbury - cars blocking dropped kerbs	White bars agreed at the April meeting were still to be installed	Malcolm Beaven , Area highways Engineer
	B4040 Speeding Minety	Coroner's report has been received but there were not recommendations for Wiltshire Council to address. CATG had agreed to work last year and this was being finalised	Martin to check when road marking have been completed
	Persistent speeding through Startley, Great Somerford	Local meeting has taken place and CATG considered plans for signing, lining, re-surfacing and gateways. Total cost approx £10,000. This could be undertaken as one scheme or phased over two years. Consultation in Startley had already been undertaken. The Startley Resident's Association had agreed to contribute a modest contribution towards this scheme	Melvyn Hourigan to take this to the parish council to consider scheme and funding available (see item 1)

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	<p>Lack of pavements in Silver Street, Minety</p>	<p>A site visit had taken place. Continuation of the north east side pavement was possible, although there were engineering problems as it would run in front of houses. A rough estimate was £15,000+. This would be a possible project for a substantive CATG bid.</p> <p>The footway on the south west side was, in places, in poor condition and could be put on the highways wish list.</p> <p>Concern expressed about developers responsibilities for making good pavements.</p>	<p>Martin to provide Minety Parish council with details and ask them (Graham Thorne) to consult immediately to allow the results to be ready for 12 June CATG meeting (deadline for consideration of 2012 substantive bids)</p> <p>Malcolm Beaven to ensure Silver Street is added to list of potential sites for footway maintenance</p> <p>Cllr Toby Sturgis to discuss with Cllr Tonge</p>
	<p>Parking congestion at Hillside, Leigh</p>	<p>Cllr Sturgis and Martin had visited. There were too many vehicles fighting for space, including trucks and vans. Vehicles are parked poorly on kerbs, grass and grasscrete. If re-surfaced and white lined the grasscrete area it would provide 3 extra spaces at a minimum cost of £10,000. There are 24 dwellings at Hillside the majority owned by Westlea and a few (8) privately owned. There are garages owned by Westlea, but few are used and several caravans are parked in this area. Could businesses be forced to park elsewhere?</p> <p>Toby agreed to meet Westlea at the site</p> <p>Consider inviting Westlea rep to 12 June CATG</p>	<p>Toby Sturgis (Susan Wingrave) to contact Jan Morse at Westlea email: Jan.Morse@greensquaregroup.com To set up a meeting between Toby, Jan and Roger Baker (Chairman of Leigh PC) on-site before 12 June CATG</p> <p>Miranda to invite Westlea rep</p>

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	<p>Vehicular access to Malmesbury Primary Care Centre</p>	<p>The entrance appears to have been built according to the design. Accept that it can be awkward for large incoming vehicles when drivers are exiting and turning right.</p> <p>Local people had heard that the road was shortly to be resurfaced and this work could be completed at the same time</p>	<p>Martin to arrange for refresh of white lines at junction to ensure vehicles are encouraged to take up a nearside position when exiting.</p> <p>Malcolm to investigate and liaise with Martin</p>
	<p>Speeding problems in Leigh on B4040</p>	<p>The review of speeds along the road was considered in 2008/9. The results were sent to the parish council with a request to them to respond if they were not happy. No response was received and the current speed of 40mph was retained. The parish council considered this was a reasonable enforceable speed. The report from the Community Speed watch team had been considered. There was a lack of footway on the south side of 200m from Swan Lane to the public house. To provide a footway would cost in the region of £30,000. Signage was poor – there was a need to alert vehicles before the bend of the 40mph speed limit they were about to enter (from 50mph), especially as it was generally recognised that the 50mph between Malmesbury and Cricklade was poorly adhered to.</p> <p>Suggest a similar treatment to Startley with gates, warning signs, roundels and repeater signs. The parish council was concerned about too many signs and thought road marking might be preferable. Approximate cost £10,000.</p>	<p>Martin Rose to respond to Leigh Speed watch report (and copy in Roger Baker from Leigh PC) The report will include a package of measures suggestion for potential improvements measures within the current 40mph limit. Roger Baker to consult with the community about options before 12 June CATG. Parish council also to consider financial contribution and possible phasing of work (see 1)</p>
<p>5</p>	<p>Speed Indicator Devices (SIDs)</p>	<p>CATG agreed SID sites based on criteria including metro count data provided by the Road Safety Team. Sites were as follows:</p> <ol style="list-style-type: none"> 1. High Street Startley 2. Tetbury Road (between Noah's Ark Nursery and Vancelettes Farm), Sherston 3. Somerford Keynes Road (between Wick Road traffic island and Oaksey golf course), Oaksey 4. 50m uphill from the junction of B4040 and Vicarage Lane, Charlton 5. The Green, Dauntsey junction with Middle Green 6. 1 site in Brinkworth (3 sites currently being checked by Roads safety 	<p>Miranda to forward to the Road Safety Team for implementation (under delegated authority) and inform Malmesbury area board on 9 May</p>

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		<p>Team)</p> <p>7. 1 site in Minety ((3 sites currently being checked by Roads safety Team)</p> <p>8. B4040 Malmesbury Road, Leigh (old SID site)</p> <p>9. Tetbury Hill, Malmesbury (old SID site)</p>	
6	C Class and Unclassified Roads Review	<p>CATG were requested to identify 2 roads (+ 1 reserve) for review. CATG considered the list provided which identified the roads in priority linked to collision rates. It was agreed that the three roads from the top of the list should be considered: Routes C70 and C1 with C85 as reserve</p>	Martin to action
5	Next Meeting	<p>Tuesday 12 June 2012 at 6pm in Malmesbury Library (unless otherwise indicated).</p>	To be noted by all CATG members and parish councils (should there be items which they wish to attend for)